



1. Training Requirements

- 1.1. By submitting your willingness to participate in the training, you accept the Training Regulations, rules of the VACC and the Requirements given in this document, as well as the BGVACC policy, committing yourself to comply with them. BGVACC provides written documents for self-study. You are required to read and learn all the documents provided by BGVACC before starting the actual training on the respective position.
- 1.2. The trainee is required to download the Euroscope files provided by our vACC via GNG aeronav. Moreover, the trainee shall be able to log in to the network as an Observer using Euroscope. These tasks shall be completed before the first session with a mentor. If difficulties occur, the trainee can always ask mentors for help - however it is expected that the trainee works through it on their own first.

2. Course of training

- 2.1. To start training for the Tower Controller [S2] you shall contact the VACC ATC Training Director. Once you are approved and given there is no waiting list, you will be given the opportunity to take the theoretical exam in the ATSimTest system. If passed the ATSim exam a mentor will be assigned to train you for the according position. Details about the curriculum are given in part 3.
 - 2.1.1. If you desire to cancel your training, you must contact the ATC Training Director to resign from the training program and to discontinue your sessions with your mentor. It is possible to pause training and return later – but this must be communicated proactively by the trainee.
 - 2.1.2. If contact is lost with the trainee for a period of time and cannot be reestablished, the student will be removed from the students roster and training will be discontinued.
 - 2.1.3. After proving your ability to control freely on the network without the assistance of a mentor, you will be assigned a solo phase which will allow you to control alone on our training airport. After spending time controlling and gaining confidence you will be given the opportunity to take a Controller Practical Exam (CPT) which will be examined by an examiner. See part 3. For details.

- 2.2. It is your responsibility to ensure that the training runs smoothly. You have a specific training time and it will be largely up to you how to use it. Remember that the mentor will help you clarify your doubts during the training session - you can count on his help. However, he is not able to learn for you.
 - 2.2.1. Solo phases may be revoked if they are not used often enough.
- 2.3. You are obligated to follow instructions of your mentor. In case you disagree with him, you are free to discuss this with him - and you may also ask for a second opinion by the ATC Training director. However, you are obligated to follow any instructions and restrictions given to you by a mentor unless they are overwritten by the ATC Training Director.

3. Curriculum

- 3.1. Important: This curriculum is not more than the basic structure. It may be varied based on the specific trainee's needs.
- 3.2. Contact VACC ATC training director. Give him a few details about you and possible virtual or real-life aviation experience. Tell him you are willing to start ATC training in BGVACC. If you are a real world ATCo or own an IVAO rating (APC or higher), you may be eligible for a Fast Track.

3.3. TWR Training

- 3.3.1. Learn the theory material we provide for TWR
- 3.3.2. S1 ATSim Test
- 3.3.3. If not passed, a mentor will review it with you. Thereafter you may do the test again.
- 3.3.4. Mentor is assigned to you.
- 3.3.5. A few (~2) simulator and online trainings (~2) on LBSF_TWR.
- 3.3.6. S2 ATSimTest
- 3.3.7. If not passed, a mentor will review it with you. Thereafter you may do the test again.
- 3.3.8. Solo phase on LBSF_TWR.
- 3.3.9. (after 10-15 hours online) Advanced training (2-3) with a mentor on LBSF_TWR. Solo phase is still running.
- 3.3.10. CPT on LBSF_TWR
- 3.3.11. Rating upgrade.

3.4. APP Training

- 3.4.1. Learn the theory material we provide for APP
- 3.4.2. Mentor is assigned to you.
- 3.4.3. A few simulator (~2) and online (~2) trainings on LBSF_APP.
- 3.4.4. S3 ATSimTest

- 3.4.5. If not passed, a mentor will review it with you. Thereafter you may do the test again.
- 3.4.6. Solo phase on LBSF_APP.
- 3.4.7. Advanced training with a mentor on LBSF_APP (2-3). Solo phase is still running.
- 3.4.8. CPT on LBSF_APP
- 3.4.9. Rating upgrade.

3.5. CTR Training

- 3.5.1. Learn the theory material we provide for CTR
- 3.5.2. Mentor is assigned to you.
- 3.5.3. A few trainings (2-3) on LBSR_CTR.
- 3.5.4. C1 ATSimTest
- 3.5.5. If not passed, a mentor will review it with you. Thereafter you may do the test again.
- 3.5.6. Solo phase on LBSR_CTR.
- 3.5.7. Advanced training (at least one) with a mentor on LBSR_CTR. Solo phase is still running.
- 3.5.8. CPT on LBSR_CTR
- 3.5.9. Rating upgrade.